



TOWN OF PAGOSA SPRINGS
Historic Preservation Board
Regularly Scheduled Meeting Agenda
Wednesday, July 27, 2016 @ 5:45p.m.
Town Hall, 551 Hot Springs Blvd.

- I. **Call to Order / Roll Call:** Vice Chair Lindsey Smith calls the meeting to order at 5:43PM. Present were members Andre Redstone, Judy James and Chrissy Karas. Also present were Associate Planner Rachel Novak, Jeff Laydon, and Jean Taylor.
- II. **Announcements:** Chair Peggy Bergon is unable to attend tonight's meeting and Vice Chair Lindsey Smith will be acting Chair for the meeting.
- III. **Approval of Minutes:**
Approval of the June 8 & July 13, 2016 HPB Regularly Scheduled Meeting Minutes: Change on page 2 of minutes for June 8 to say "ballot" "ballet." On page 1 for minutes July 13 to say "sign" instead of "sig." Page 2 of July 13 minutes say "ranch" instead of "Rach." Page 1 on July 13 say "therefore" instead of for. Page 3 of July 13 include "as" and include the word "discussions" not "discusses." Page 2 of July 13 minutes to have the word "that" instead of the word "to." Bold Andre's name on page 2 of the July 13 minutes. Andre Redstone motions that the HPB approve the June 8 and July 13 meeting minutes as amended. Chrissy Karas seconds. Unanimously approved.
- IV. **Public Comment:** NONE.
- V. **Decision Items:**
A. Update on County Fair Events, Activities and Promotions: Jeff Laydon provides an update on the Fair activities. The Spanish dancers are unable to attend the Fair due to an unforeseen circumstance. Variety Express is paying at the Friday night time, which the Fair Board will be splitting the costs. On Saturday night, Colorado Thunder will be playing during the Chuck Wagon dinner and Centennial Ranches presentation. 4 tickets will be provided to each of the Ranches for entry to the Chuck Wagon Dinner. Associate Planner Rachel Novak will work with Jeff Laydon on a possible certificate design and framing options. Jeff Laydon has reserved 2 hotel rooms for the Jicarilla Drummers. Andre Redstone would like the HPB to be include on cost decisions. Jeff Laydon discusses the various costs that total \$2,550 as of now out of the \$2,500 allotted budget. A donated gift basket will be provided for each of the performers as well. Associate Planner Rachel Novak also provide 50 copies of the Historic District Walking Tour Brochure to Jeremiah Cummons for the shooters bags at the Quick Draw Competition. Lindsey Smith recommends having the education table manned Saturday and Sunday from 10am-5pm and will be staffed by at least 2 Board members. Associate Planner Rachel Novak can reach out to Fair staff to see if the table can be manned Friday and Saturday. Associate Planner Rachel Novak will assist in the creation of handouts, photographs, and images. Andre Redstone would like to know how quickly staff can get the poster contest winners framed. Andre Redstone would like to know if the HPB could be part of the Chuck Wagon presentation and other various events throughout the Fair. Jeff Laydon says perhaps for the various performances the Board could be present before for a brief introduction. **Andre Redstone would like to motion for the approval of County Fair promotions and events as presented and would like to confirm the approval of costs associated with the County Fair undertaking. Chrissy Karas seconds. Unanimously approved.**

B. Certified Local Government (CLG) Annual Report: Associate Planner Rachel Novak describes the report. Question 31) Rumbaugh Creek Bridge grant and crafting the RFP, broadened color opportunities within the historic district, sandwich board survey, SHF staff presentation, and collaboration with other boards and museums. Question 32) Support for historic preservation is a very slow evolutionary process and it needs greater outreach and support from the Town and community, publication of history, greater participation

and inclusion of the HPB with Town and County stakeholders. Question 33) ongoing effort of the Waterworks Site Planning Committee, Cemetery recording and site documentation for local cemeteries through the awarded grant, Historic District Walking Tour. **Judy James motions that the GLG Annual Report be completed by August 1st and comments are to be emailed to staff by then. Andre Redstone seconds. Unanimously approved.**

VI. Discussion Items:

- A. *Waterworks Committee*: Andre Redstone provides an update on the committee's meeting. He says that the committee is in a bit of a quandary about why they are meeting and what the purpose of the group is. Andre Redstone says that the main focus was to be as a mechanism to flush out the extent of the opportunities available on the site. He says that this seems to have been shifted towards the Comprehensive Plan Update. He says that this is conflicting in many ways. It is a very different undertaking if this is strictly driven by the Historic Preservation Board or through the Planning Department and the Comprehensive Plan when going to the public. Andre Redstone says that the general public needs to be afforded accurate information to make decisions and the Committee should provide relevant information for various undertakings. This property serves as a very prominent point of access for the Town and needs to have public input. Associate Planner Rachel Novak provides a brief update on staff's recent discussion with the SHF staff member. Lindsey Smith feels that the committee is getting close to being able to go to the public. Andre Redstone feels that the Committee isn't ready because staff and the Committee's views of why they are going to the public are too different and unclear. Jean Taylor asks if the museum is not going to be involved in this, then what is going to happen to the museum. Andre Redstone says that the museum is able to attend the Committee's meetings. They are open to the public. There are not any planning activities going on, just conceptualizing and identifying all possible ideas. Jean Taylor says that museum staff are working hard to maintain the museum and would like to be more involved in these discussions. Andre Redstone would like to ensure Town Council knows who is on the Committee and good work will get done during these discussions. He suggests further discussions on why they are meeting, ensure/maintain a bi-monthly meeting, and would like to have an agenda for the meetings. He would like the Planning Director James Dickhoff to provide the Committee's goals and objectives on the agenda for each meeting. Andre Redstone would like the Chair to make a clarification on staff's role for the committee to be supportive and not overstep boundaries. The Board would like to have this as another discussion item and would like to request Planning Director James Dickhoff be present. Andre Redstone would like to have the questions and answers presented at the recent SHF call given to the HPB and then to the Committee. He also asks if a professional should be brought in to assist in flushing out all of the possible ideas for the site from the Committee.
- B. *October 4, 2016, 1:15pm Bus Tour History Talk Volunteer*: Associate Planner Rachel Novak provides an update. Andre Redstone asks if Jean Taylor had any sources for possible volunteers. Jean Taylor says she might be able to provide a couple of volunteers for the event. Andre Redstone says he can make himself available for this event. The Board agrees to have any money made during the event will be donated to the museum. A suggested monetary donation of \$250-\$500 would be appropriate. Staff will email the representative with these updates.
- C. *Mural Replacement RFP Review*: Andre Redstone asks when comments will need to be provided. Associate Planner Rachel Novak says that any comments need to be provided by August 10. Lindsey Smith recommends everyone walk past the site and make comments on the RFP.
- D. *Waterworks Site: Listing as an Endangered Place*: The HPB would like to see the final document before submitting it. Staff will email Rebecca Goodwin about seeing a draft. Andre Redstone would like to have Town Council read through this and would like this to be a decision item on the next agenda.
- E. *HPB Website*: Associate Planner Rachel Novak provided the updates requested. On the Town's webpage the Board would like to have staff fix the current Board members.

VII. Reports and Updates:

- A. Planning Director Report
- B. Opportunity for HPB members to briefly present ideas and suggestions as well as potential future agenda items for the HPB's consideration: Andre Redstone would like the HPB's budget on the next agenda.
- C. Upcoming Town Meeting Schedules

VIII. Public Comment: NONE.

IX. Adjournment: Judy James motions to adjourn. Andre Redstone seconds. Unanimously approved. The meeting adjourns at 8:15PM.

HPB Board Members

Peggy Bergon: HPB Chairperson, **Lindsey Smith:** HPB Vice-Chairperson
Chrissy Karas: HPB Regular Member, **Andre Redstone:** HPB Regular Member,
Judy James: HPB Regular Member, **Brad Ash:** Alternate Member

HPB Mission Statement

"Moving Forward While Preserving the Past"

To provide leadership, engage and encourage partnerships within our community of Pagosa Springs and Archuleta County, increase public appreciation by creating awareness, promoting the preservation of our irreplaceable diverse cultural heritage, architecture, and economy *while* sharing the stories of our past with ideas for the future.